



# High Hesket School Parent Teacher Association

**Chair:** Jenny Little; 07702568395  
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**Secretary:** Claire Hewitt 07591920957  
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**Meeting date: Tuesday 27<sup>th</sup> September 2022, 18:00-19:30.**

Attendees: Jenny Little (JL), Kelly Mitchell (KM), Claire Hewitt (CH), Jo Bennett (JB), Mrs Harvey (AH), Miss McDermott (LM).

The meeting opened with a discussion around formal roles. Ideally, JL would like to step down as Chair, but this is difficult due to lack of volunteers to fill other positions. CH offered to take on some Chair responsibilities, so the roles for 22/23 were decided as follows:

- Chair: Jenny Little
- Secretary/Vice Chair: Claire Hewitt
- Treasurer: Kelly Mitchell.

We discussed the need for succession planning over the next 12 months, as all the current committee members will be leaving the school within the next three years. We understood that Covid restrictions mean that parents of children in younger years may not have had the chance to get to know each other, or attend many PTA events. We have decided to plan an event to help alleviate this.

Events discussed:

- Family quiz night: Friday 11<sup>th</sup> November. BYOB, plus we will offer a tuck shop and drinks sales. This will be a free social event
- Christmas fair: Friday 2<sup>nd</sup> December
- Day off day: Friday 17<sup>th</sup> February
- Event for May: TBC (Coronation related?)
- Summer discos: date TBC.

We then heard the Treasurer's report.

Last academic year, we raised a total of £3382. We supported the school with funds totalling £3289. This was used on a whole school reading scheme and a contribution for each class.

This year, we had planned to fundraise towards a defibrillator for the school. However, DfE has recently agreed to supply each school with a defib, so the fundraising aim of the year is to support school trips and experiences. This is important given the current cost of living difficulties – the school would still like to be able to offer pupils trips and special experiences in school. We will promote this fundraising aim in all our letters.

We discussed card payments and an event website, to allow for online sales. CH to investigate and send options to all Committee, LM and AH. The aim is to have card sales available in time for the Christmas fair.

Date for Christmas fair planning meeting: Tuesday 1 November, 6pm, at the Beefeater (Junction 42). Text to be sent out to all members of Whatsapp group, and to the whole school.

Next steps:

Agree details for family quiz night, and promote.

The meeting closed at 19:30.