



HIGH HESKET C OF E SCHOOL (VC)  
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Dear Parents

22<sup>nd</sup> May 2018

## General Data Protection Regulation (GDPR) & Parental Consent Form: Trips, Images and Pain Relief

You may be aware, the Data Protection Regulations are changing with effect from 25<sup>th</sup> May 2018. High Hesket C of E School are committed to protecting the rights and privacy of individuals in accordance with its legal obligation under GDPR. Revised Privacy Notices have been published and are available on the school website for your information. If you require a paper copy, please request this from the school office.

Additionally, our consent form regarding trips, use of images and pain relief administration has been revised. This written parental consent will last for all activities for the duration your child attends this school unless family circumstances which may affect parental responsibility change. **You can withdraw any of these consents at any time.**

### Educational Visits

Please read the declarations, complete the medical information section, and tell us who your two main emergency contacts are should your child experience an emergency at school or off-site. We will not request your individual consent for each and every visit away from school, but we will inform you when these visits will take place. This includes sports events at other venues. Your specific consent to enable your child to attend a Residential visit will be obtained at that time.

### The Use of Your Child's Name, Image and Voice

We don't need parental consent to use personal data, including image or voice recordings when we use it for education purposes. Using names, images and voice recordings of children in their work and in displays inside school, is a fundamental part of their education, personal development and how we celebrate them. This does not affect your or your child's statutory rights (described in our Privacy Notice). Anyone can raise any concern with any member of staff about our use of their or their child's data at any time and we have to ensure the rights of the individual are upheld if we've got no good reason to refuse.

We do need parental consent to use personal data for other reasons such as marketing or self-promotion in publications and on websites or social media platforms directly managed by us or, with our permission, by others associated with us and this may include pictures that have been drawn by children. Images that might cause embarrassment or distress will not be used nor will image or voice recordings of your child be associated with materials or issues that are considered sensitive. You can ask to see any images that we hold of your child at any time.

Photography, audio recording or filming will only take place with the permission of the Head teacher, and under appropriate supervision.

Regardless of who is doing the publishing, our policy is that children will only be named if there is a particular reason to do so (e.g. they have won a prize), and no other personal details will be published or given out. It is important to understand that if you do consent, the images and your child's name will appear in local or national newspapers and worldwide online. **You must specify on our consent form whether you give consent for your child to be named in the media or not.**

If you want to attend school functions and take images of your child, please be sensitive to other people and try not to disrupt concerts, performances and events. Please also bear in mind that you may capture other people's children so make sure images are appropriate. If you or your child intends to share images, you can only share them publicly i.e. post them to social media, with the express permission of the parents of everyone in the images. Please also note that we ask all parents and children to support our approach to online safety and not upload or post to the internet any pictures, audio, video or text that could upset, offend or threaten the safety of any member of the school community or bring the school into disrepute.

Please carefully consider the consent descriptions in the form below and tell us what you consent to by crossing out "do" or "do not" as applicable.

### **The Giving of Medicines (necessary pain relief only)**

**We will not give your child any medicine, including pain relief**, unless it is in line with our policy for Supporting Pupils with Medical Conditions (available on request) **and** you give your express consent. If your child requires regular medicine for a health or medical condition, we will need more detailed information about the medicine and as part of your child's Individual Healthcare Plan you will be asked for that separately.

If you have any queries, please do not hesitate to contact us.

**Please return the completed form to school by Monday, 4<sup>th</sup> June 2018.**

Yours sincerely

Mrs M Taylor  
Headteacher